

**REAL ESTATE APPRAISERS EDUCATION AND EXPERIENCE  
ADVISORY COMMITTEE  
MINUTES  
MAY 19, 2009**

**PRESENT:** J. Geoffrey Bares (arrived at 1:11 p.m.), Cheryl Dodson, Ronald Hanson, Mark Kowbel (connected by phone 1:22 p.m.), and Mary Reavey

**STAFF PRESENT:** Tom Ryan, Bureau Director; Ruby Jefferson-Moore, Legal Counsel; and Kimberly Wood, Bureau Assistant

**GUESTS:** None.

**OPEN SESSION – CALL TO ORDER**

Mary Reavey, Chair, called the meeting to order at 1:07 p.m. A quorum of three (3) members was present.

**ADOPTION OF AGENDA**

**MOTION:** Ronald Hanson moved, seconded by Cheryl Dodson, to approve the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF FEBRUARY 24, 2009 MEETING**

**Amendments to Minutes:**

- **Page 2 of the Minutes:** Under Administrative Report - Department Updates: Change first sentence as follows: “Yolanda McGowan requested that ~~the~~ each...”

**MOTION:** Cheryl Dodson moved, seconded by Ronald Hanson, to approve the minutes of February 24, 2009 as amended. Motion carried unanimously.

**ADMINISTRATIVE REPORT  
TOM RYAN, BUREAU DIRECTOR**

Tom Ryan introduced himself to the Committee. It was explained that the Office of Legal Counsel and the Division of Board Services have merged within DRL into the Division of Board Services.

*(J. Geoffrey Bares joined the meeting at 1:11 p.m.)*

**Introduction of new staff, Hector Colon/Gail Sumi**

Hector Colon appeared before the Committee to introduce himself as the Department's new Executive Assistant. After providing an introduction, Hector Colon went on to update the Committee on the status of the state budget. Gail Sumi, Administrator of the Division of Board Services, was unable to attend this meeting.

**LEGISLATION AND ADMINISTRATIVE RULES**

**Review and Discussion of Proposed Legislation by City of Milwaukee regarding Mandatory Certification of Appraisers**

The Committee discussed legislation proposed by the City of Milwaukee mandating the certification of its appraisers. Discussion ensued. The Committee acknowledged that the discussion will need to continue once the final draft proposal of the legislation has been made available for consideration.

**APPRAISAL EXPERIENCE**

**Review, Discussions and Recommendations Relating to the Appraiser Qualifications Board (AQB) 2008 Experience Criteria**

Ruby Jefferson-Moore reviewed changes made by AQB to the 2008 experience criteria with the Committee. The major change initiated by AQB's experience criteria was to require that all experience must be obtained after January 30, 1989. A tickler has been put in place to catch that.

**Discussions and Recommendation Regarding Revisions to the Appraiser Experience Requirements under CH. RL 80 & 83**

Ruby Jefferson-Moore gave an update regarding the progress of revisions to Ch. RL 80 & 83. The Committee was advised that a scope statement has been published and that a draft of the rule revision is being created. Ruby Jefferson-Moore also noted that the REA Board has made changes to this draft, and she is in the process of incorporating this information. Finally, it was indicated that USPAP has revised their rules which will require revisions to the existing regulations. The Committee hopes to have a draft provided for review at the next Committee meeting and requested that this topic be placed on their next agenda.

**Discussions and Recommendation Regarding Feasibility Analysis, Real Estate Consulting, Highest and Best Use and Appraisal Review**

The Committee discussed its recommendations regarding mass appraisal experience and the amount of credit to be applied to the experience requirements for appraisal review, highest and best use analysis, feasibility analysis, and real estate consulting. The Committee felt that they would be prepared to produce a recommendation to the Real Estate Appraiser Board at the next Committee meeting. It was requested that this item be placed on the next agenda for continued discussion. The Committee's recommendation will then be provided to the Real Estate Appraiser Board at the August 12, 2009 meeting.

**EXAMINATION AND EDUCATION**

**Discussions Relating to Initial and Continuing Education Requirements for Appraisers**

The Committee considered having a test for those in attendance the same way that you test those in a distance learning situation. The Office of Education and Examinations is responsible for determining if a program qualifies as a CE course.

Susan Bird and Nicole Goodman, Office of Education and Examinations, appeared before the Committee to collect feedback relating to instructor qualifications for continuing education courses. Committee discussion ensued.

**INFORMATIONAL MATTERS**

**Update on MATC's Program Designed for Experience**

No discussion – carry over

**NEW BUSINESS**

Terms and expirations were discussed by the Committee.

**ADJOURNMENT**

**MOTION:** Mark Kowbel moved, seconded by J. Geoffrey Bares, to adjourn the meeting at 3:21 p.m. Motion carried unanimously.